



# महाराष्ट्र जीवन प्राधिकरण

४ था मजला, एक्सप्रेस टॉवर्स, नरीमन पॉइंट, मुंबई - ४०० ०२१.

दूरध्वनी : २२०२६२४९, २२८३५२४७, २२०२५३५४

फॅक्स : २२०२९३४८.

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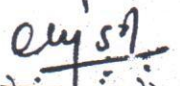
वेब पत्ता : mahamjp.com

## परिपत्रक क्र. १५९

**विषय:** प्राधिकरणाकडे मान्यता प्राप्त पुरवठादार म्हणून नोंदणी करण्याकरीता /जुन्या नोंदणीचे नुतनीकरण करणे या करिता मार्गदर्शक सुचना, आवश्यक असलेल्या बाबी, व अर्जाचा नमुना ई. बाबत

प्राधिकरणाकडून राबविण्यात येणाऱ्या ग्रामीण तसेच नागरी पाणी पुरवठा योजनांकरीता आवश्यक असलेले विविध प्रकारचे साहित्य हे उत्तम प्रतीचे तसेच चांगल्या उत्पादकाकडून प्राप्त करून घेण्याच्या दृष्टीने प्राधिकरणामार्फत अशा उत्पादकांची यादी तयार करण्यात येते. ग्रामीण तसेच नागरी पाणी पुरवठा योजनांकरीता आवश्यक असलेल्या विविध साहित्यांचे उत्पादन हे भारतातील तसेच भारताबाहेरील बऱ्याच उत्पादकाकडून उत्पादित करण्यात येते. त्यामुळे सदरची यादी तयार करत असतांना सदर उत्पादकांच्या कारखान्यांची व त्यांच्या उत्पादनांची त्रयस्थ थंत्रणोमार्फत तसेच आवश्यकतेनुसार प्राधिकरणाच्या अधिकाऱ्यामार्फत तपासणी करण्यात येऊन त्यांच्या कडून त्याबाबत अहवाल प्राप्त करून घेण्यात येतो. प्राधिकरणाच्या मान्यता प्राप्त पुरवठादारांच्या यादीत नाव समाविष्ट करण्याकरीता आवश्यक त्या मार्गदर्शक सुचना, अर्जाचा नमुना व अर्जासोबत सादर करावयाच्या आवश्यक असलेल्या बाबी, नोंदणी फी ई. बाबतची सुधारीत माहिती सोबत जोडलेल्या परिशिष्ट अ, ब व क मध्ये दर्शविण्यात आली आहे.

यापुढे जे उत्पादक प्राधिकरणामार्फत नमुद करण्यात आलेल्या अटी व शर्तीची पूर्तता पूर्ण करतात अशा उत्पादकांचे नाव प्राधिकरणाच्या मान्यता प्राप्त पुरवठादारांचे यादीत समाविष्ट करण्यात येईल.

  
(डॉ. हेमंत लंडगे)  
संचालक (तांत्रिक)

जा.क्र. मजीप्रा/सं(तां)/मुख्यालय/ ९७१

दिनांक : ०८.०६.२०१५

प्रत:

मा.सदस्य सचिव, म.जी.प्रा, मुंबई यांना माहितीकरीता सविनय सादर.

प्रत माहिती व आवश्यकत्या कार्यवाहीसाठी:

- संचालक (वित्त), म.जी.प्रा., नवी मुंबई.
- मुख्य अभियंता म.जी.प्रा. (सर्व)
- मुख्य प्रशासकीय अधिकारी म.जी.प्रा. मुंबई.
- उप मुख्य लेखाधिकारी, म.जी.प्रा., नवी मुंबई.

- अधीक्षक अभियंता म.जी.प्रा. गु.प.प., मित्तल टॉवर्स, मुंबई.  
प्राधिकरणाच्या संकेत स्थळावर यापुर्वी विक्रेता या सदराखाली नमुद करण्यात आलेल्या माहिती ऐवजी या परिपत्रकाद्वारे निर्गमित करण्यात आलेली माहिती उपलब्ध करणेबाबत योग्यती कार्यवाही करावी.
- अधीक्षक अभियंता म.जी.प्रा. \_\_\_\_\_ (सर्व)
- कार्यकारी अभियंता म.जी.प्रा. \_\_\_\_\_ (सर्व)

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परिशिष्ट-अ  
Annexure.A

(Enclosure of circular No.159 Issued by Director (Tech.) MJP vide letter

No. मजीप्रा/सं(तां)/मुख्यालय/६०१, दिनांक: ०८.०६.२०१५)

**MAHARASHTRA JEEVAN PRADHIKARAN**

**Criteria for Vender enlistment and renewal of enlistment in MJP (Indian Product)**

The Manufacturers must fulfill the following criteria for Vender enlistment in Maharashtra Jeevan Pradhikaran

1. Company should have Valid BIS license Certificate (including schedule I and II) with all updated endorsements.
2. In case of vender enlistment or renewal of enlistment for the product related with Electrical and Mechanical section, Non BIS Company product can also be considered provided following certificates are attached
  - Fluid Control Research Institute( FRCI ) certificates for Water Meter
  - Central Power Research Institute (CPRI) certificates or Electrical Research and Development Association (ERDA) certificates for Electrical components
3. Company should have valid Registration certificate and Factory License depending upon the Manufacturer capacity. ( small scale, medium and Large scale)
4. Company should have at least 3 nos. of user Performance Certificates issued by an officer not below the rank of Executive Engineer or an equivalent officer of the Government/Semi Government/Government Undertaking organizations. In case of works executed in Gram Panchyat, the user performance certificate must be countersigned by the concerned Executive Engineer of Zilha Parishad/MJP. In case of works related with Municipal Council, the performance certificate shall be signed by Municipal Engineer and Chief Officer of the concerned Municipal Council.
5. Company /Product should have Valid PAN Card, VAT and TIN no
6. Company should have Registration certificate issued by NSICL. (wherever applicable)
7. The company or the product for which enlistment is requested shall not be blacklisted or banned by Central Govt./ State Government and its organizations, public undertakings.
8. Manufacturer shall be Technically Capable.
9. Manufacturer shall have good in house testing facility and they should have good quality control during all the stages of manufacturing.
10. Manufacturer must pay enlistment fees( non refundable) for medium and large scale industry; Rs 50000/ ( per plant) and for small scale industry Rs. 30000/-.( per plant)

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परिशिष्ट-ब  
Annexure.B

(Enclosure of circular No.159 Issued by Director (Tech.) MJP vide letter  
No. मजीप्रा/सं(तां)/मुख्यालय/६०३, दिनांक: ०८.०६.२०१५)

**MAHARASHTRA JEEVAN PRADHIKARAN**

**Guidelines for Manufacturers for Vender enlistment and renewal of enlistment in MJP (Indian Product)**

**A. GENERAL**

1. Manufacturers who fulfill the vender enlistment criteria, submit the Application to Superintending Engineer (HQ) MJP, in prescribed format, (Annexure C) duly signed by the manufacturer along with company stamp,
2. All the documents duly notarized or attested by gazetted officer.
3. Manufacturer's must apply separate application for each product.

**B. DOCUMENTS REQUIRED**

- i. Demand draft of Rs. 30000/ for small scale unit and Rs. 50000/ for medium and large scale industries. ( Non Refundable)
- ii. Valid BIS Licenses certificates (including schedule I & II) along with all updated endorsements.
- iii. In case of vender enlistment or renewal of enlistment for the product related with Electrical and Mechanical section, Non BIS Company product can also be considered provided following certificates are attached
  - Fluid Control Research Institute( FRCI ) certificates for Water Meter
  - Central Power Research Institute (CPRI) certificates or Electrical Research and Development Association (ERDA) certificates for Electrical components
- iv. Industrial registration certificate and Factory License.
- v. At least 3 nos of user Performance Certificates issued by an officer not below the rank of Executive Engineer or an equivalent officer of the Government/Semi Government/Government Undertaking organizations. In case of works executed in Gram Panchyat, the user performance certificate must be countersigned by the concerned Executive Engineer of Zilha Parishad/MJP. In case of works related with Municipal Council, the performance certificate shall be signed by Municipal Engineer and Chief Officer of the concerned Municipal Council.
- vi. Valid PAN Card, VAT and TIN no
- vii. Copy of IS for manufacturing and lying of the product.
- viii. Registration certificate issued by NSICL (wherever applicable).
- ix. Affidavit on Rs.100/- stamp paper regarding company or the product for which enlistment is requested shall not be blacklisted or banned by Central Govt./ State Government and its organizations, public undertakings.
- x. Current Price list
- xi. Turnover of last three years
- xii. Dealers network in India

**C. PROCEDURE**

1. After primary scrutiny of the documents submitted by the Manufacturers, shop survey will be conducted by the Third Party Agency appointed by the MJP. The Third Party Agency will carry out through investigation and checks for quantitative as well as qualitative performance of company. This includes, Company turn over, Technical performance, Man power availability, raw material procurement, infrastructure facility, Testing Equipments, Test carried out as per BIS, Marketing Network etc. TPI will carry out shop survey and submit their report to MJP in well defined format along with original photographs of various stages of manufacturing of product.
2. In some cases if required, MJP officials may also to visit the factory for inspection. Based on the certain criteria; they will submit their field inspection report.
3. Based on reports, documents submitted, MJP will take appropriate decision on manufacturer application for vender enlistment and renewal of enlistment.

**D. OTHER INFORMATION**

1. The following rules will be applicable regarding the vendor enlistment/renewal of enlistment fees.
  - i. Manufacturers must submit the entire amount of vender enlistment fees( non-refundable) with the application form at once.
  - ii. Due to minor reasons viz. non availability of necessary documents, if the TPI shop survey reports is negative or not recommended for enlistment then Manufacturers is allowed to resubmit their request/representation for Re-shop Survey within 3 month period after depositing 50% extra fees in advance.
  - iii. The MJP may revise vender enlistment fees time to time.
2. Manufacturer shall be Technically Capable.
3. Manufacturer shall have good in house testing facility and they should have good quality control during all the stages of manufacturing.
4. In case if new manufacturers, who have received BIS certification recently and therefore, not in a position to provide valid performance certificates, the Maharashtra Jeevan Pradhikaran will depute their officers along with TPI for inspection and this shall be informed to company in advance. However in case of enlistment related with Electrical Mechanical products, factory visit by MJP officers is compulsory. For factory visit by MJP Officers, the To and Fro travelling charges and staying arrangement shall be borne by the manufacturer. Enlistment will be considered based on the reports submitted by Third Party Agency and M.J.P officials.
5. Generally the validity of Vender enlistment for eligible Manufacturer's will be three years; while eligible manufacturer's who have no performance certificates, the validity of enlistment will be one year.
6. The Manufacturers must comply the remarks raised by SE(HQ) on Vender enlistment proposal within six month after intimation from MJP. Failure of the above, the proposal will not be considered for enlistment and manufacturers needs to be apply fresh application for their product enlistment

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परिशिष्ट-क  
Annexure.C

(Enclosure of circular No.159 Issued by Director (Tech.) MJP vide letter

No. मजीप्रा/सं(तां)/मुख्यालय/६०३, दिनांक: ०८.०६.२०१५)

MAHARASHTRA JEEVAN PRADHIKARAN

Application for New Vender enlistment/renewal of Vender enlistment for Indian product

(To be filled by the manufacturer and submitted to MJP. Separate sheets may be attached wherever necessary.)

Particular of (Name product).....

having BIS no.....& amendment if any from time to time.

S.No	Particulars	Description
1.	<b>GENERAL PROFILE</b>	
1.1	Brand name if any	
1.2	Name of manufacturer	
1.3	Postal office address	
1.4	Tcl no /fax no/mobile no	
1.5	Email id	
1.6	License authority for taking up manufacturing of product and license no with notarized copy of letter granting license	
1.7	Registration as SSI/medium/large scale industry	
1.8	Registration certificate/factory license valid up to....	
1.9	Production started since.....	
1.10	Address of factory	
2.	<b>MANUFACTURING FACILITIES</b>	
2.1	Brief details of manufacturing units and yearly production capacity of the product	
2.2	Brief details of foundry facilities and address and phone no of agencies, supplying raw materials and other ingredients etc.	
2.3	List of in line machineries in factory with type and special features, if any	
2.4	Details of facilities for testing the materials composition of components of the product	
3.	<b>QUALITY CONTROL</b>	
3.1	Details of testing facilities available for testing of product with all relevant parameters as per IS..... and amended from time to time, if any	

3.2	Procedure for calibration of testing equipments. Authority from which calibration are done and frequency be stated.			
3.3	Brief details regarding availability of testing machinery as per BIS			
3.4	Tabular chart showing details of the essential test performed as per requirement of BIS. Chart must reflect in the matrix form about the actual results obtained and standard as per BIS.			
3.4.1	Type of test			
3.4.2	Frequency of the test			
3.4.3	No of sample failed as per BIS ( with percentage)			
4.	<b>TECHNICAL STAFF</b>			
4.1	Particular of the Engineers with qualifications and experience in the field of manufacturing and other relative field			
4.2	Design Department			
4.3	Quality control Department			
4.3	Production Department			
4.4	List of Technical Person working in shop with qualification and experience			
5.	<b>PRODUCTION DETAILS</b>			
5.1	Type of product( pipe, valve and accessories, steel, cement etc)			
5.2	Class, diameter etc			
5.3	Production range( dia for pipe, steel and grade for cement etc)			
6.	<b>CONSTRUCTIONAL FEATURES</b>			
6.1	BIS no according to which product is manufactured and validity of license allocated to the company by the BIS with notarized copies	Product	BIS No	Validity period
6.2	Sectional drawing of product showing inner /outer parameter, their usual/ alternative material of construction, reference of BIS and grade to which material conforms.			
6.3	Whether the products are suitable for various geographical situations.			
7.	<b>MARKETING PROFILE</b>			
7.1	Sales and service network in Maharashtra/outside Maharashtra			
7.2	Details of your units/organization/agents for sales services in various regions of Maharashtra state with name and address			

8.	<b>PERFORMANCE</b>	
8.1	Details of the product supplied by company during last three year comprising of;	
8.1.1	Name of Government/Semi-Govt./Public sector organization /Municipal council /Zilha Parishad/Gram Panchyat with postal address in detail.	
8.1.2	Performance certificates, in respect of the products, should be got from the officer not below the rank of Executive Engineer or equivalent officer ( as per guidelines) of any Govt./Semi.Govt Dept.	
9.	Affidavit on Rs.100 Stamp Paper attached regarding the company or the product for which enlistment is requested shall not be blacklisted or banned by Central Govt./ State Government and its organizations, public undertakings.	
10.	<b>ADDITIONAL INFORMATION</b>	
11.	Daily Water requirement and Availability	
12.	Daily Energy requirement and Availability	
13.	Weather pollution certificate is obtained from concerned authority.	
14.	Flow diagram starting from Procurement of Raw Material to finished product.	
15.	Disposal and Treatment Facilities available for Solid and Liquid Waste generated during the manufacturing process of Product.	
16.	Current Price list	

Place :

Date :

Seal &amp; Signature of manufacturer